

MINUTES OF MEETING  
BRANDY CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Brandy Creek Community Development District was held on Wednesday, April 11, 2012 at 6:00 p.m. at Watson St. Johns Realty, 175 Hampton Point Drive, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Meredith Payne	Chairman
Gary Williams	Vice Chairman
Barbara Little	Supervisor
Diane Drinkwater	Supervisor
Charlie Arnold	Supervisor

Also present were:

Jim Oliver	District Manager
Jason Walters	District Counsel (by phone)
Tom Welch	District Engineer
Tracey Michaels	Facility Manager
Joe Taylor	POA
Residents	

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Payne called the meeting to order at 6:00 p.m.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the  
February 8, 2012 Meeting**

Mr. Payne stated included in your agenda package is a copy of the minutes of the February 8, 2012 meeting. Are there any additions, corrections or deletions?

On MOTION by Ms. Drinkwater seconded by Mr. Arnold with all in favor the Minutes of the February 8, 2012 Meeting were approved as amended.
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**THIRD ORDER OF BUSINESS**

**Discussion of Florida Forest  
Stewardship Program**

Mr. Williams stated I did speak to Greg Dunn this afternoon from the Forestry Service. He has not completed the changes that he needs to complete based on the St. Johns Water Management District feedback. He is going to come out on Friday and

meet with Tracey to finalize some items and then he will pull it together. He didn't say it but given as dry as it is and the fire danger we already have, I would be amazed if we took any action this year.

**FOURTH ORDER OF BUSINESS**

**Discussion of Resident Survey  
Regarding Use of Series 2003  
Bond Proceeds**

Mr. Payne stated included in your agenda package are the survey results. I think we continue to weigh this relative to what is going on in phase two. We agree that we are going to keep it on the agenda going forward. I know the only thing we discussed that wasn't necessarily in the survey was whether or not there was any appetite to put any oak trees in the common areas.

Ms. Michaels stated we tried to set up a meeting but it fell through. I will work on that with Austin. Taylor Tree Services is very knowledgeable with trees, as well, so we can collaborate and work on that.

Mr. Payne stated I think the discussion we had was really talking about whether or not we can line some of the common areas around the neighborhood. We need to get an estimate on how many trees we would want to put in and the cost, so that would help us begin the discussion.

Mr. Williams stated those trees might help because I notice more and more that people are driving up on that common area along Johns Creek Parkway. It might be a reasonable solution to put trees there. Do you think it is premature to talk about the sign? Based on the survey that is the number one request. I know Tracey was going to do some research on some prices.

Ms. Michaels responded I can start putting together some figures.

Mr. Oliver stated can I suggest that just from seeing entry feature signs at different communities, it could be that we get Tom involved in this or someone that Tom knows.

Mr. Williams stated I am fine with that. I know we talked afterwards about potentially being able to incorporate one of the pillars that is already there because the pillar that is on the north side is the stand alone pillar.

Ms. Michaels stated we were talking about the sign being further up from that. We have electricity on that side of Nature's Walk, so it is doable. We can check out both locations.

Mr. Williams stated I think it would be worth looking into that.

Mr. Payne stated I agree. I think we can pursue research on that. What kind of signage are we looking at? I would like to look at a sign that is less magnitude and structure but still give a visibility of the community that you are coming into. For example, if you go to the second entrance of Hampton Golf, you will see they have a smaller sign and I was thinking something along those lines.

Ms. Drinkwater stated I agree with you 100% on looking at something that is smaller scale.

Mr. Oliver stated we can also look through some of our plans of other communities.

Mr. Williams stated I think that would be helpful.

Mr. Oliver stated I did talk to Jason Walters today and one thing in conjunction with this as we look forward to the potential of refinancing the Series 2003 bonds is we will want to declare this 2003 project complete. As we move forward we will come up with a game plan and set aside the money for whatever projects you want to move forward with and have an engineers report and then declare the project complete. We can still spend that money after the project is declared complete. We just can't use it for anything but what it is designated for.

Mr. Williams stated I think the message there is we need to make some decisions in the next couple of months.

**FIFTH ORDER OF BUSINESS**

**Update Regarding Compliance with ADA**

Ms. Michaels stated we are required to put in a handrail. We have to drain the pool in order to do an additional handrail and seeing how we are going to have to resurface the pool that is the best time to get that done. It will save us \$2,000 if we do it at that time.

Mr. Payne asked so what is that timeframe?

Ms. Michaels responded this fall.

Mr. Walters stated the Department of Justice has issued a 60 day extension for compliance on pools and spas. There is thought that may be extended into the fall. This is based on some really large widespread confusion in the marketplace, largely the City, the County and resort operators. They have issued a 60 day extension. I think there will be some clarifications issued in that time. There is some breathing room on this and I am hoping you will get some additional clarifications, as well.

Mr. Payne asked will we file any kind of exception for the kiddie pool?

Ms. Michaels responded that is what Jason is working on.

Mr. Walters stated that is part of what I am hoping there will be some clarification on.

Mr. Payne stated I know we installed the chair lift and I had the opportunity to go look at it. I know we may have some concerns about abuse of the chair.

Mr. Oliver stated this is happening at all of the Districts with kids getting on the chairs. We just talked about having some simple addition to the policies, such as only handicap persons may use the wheelchair lift.

Mr. Walters stated we can incorporate that in there. It may be worth having some signage on the unit itself.

On MOTION by Mr. Williams seconded by Ms. Little with all in favor to Amend the Amenity Policies to Include the Chair Lift may only be used by Handicap Persons- Only was approved with District Counsel to Draft.

**SIXTH ORDER OF BUSINESS**

**Update Regarding Phase 2 Amenity Center**

Mr. Arnold stated the construction drawings are with the County for permitting. We are negotiating a contract with our lowest bidder, which is Dicky Smith & Co., which is the same general contractor, who built phase one's facility. We continue to export the fill dirt off the site and that will continue for the remainder of this month and possibly into May. As we have been utilizing the trail road to export the dirt, we have gotten some complaints from the Stonehurst residents. They were primarily related to dust. As you know it is continuing to be dry. The contractor, who is exporting the dirt is watering the road regularly several times a day, especially in the residential zone,

which is a section adjacent to the Stonehurst residents that back up to it. We also installed some signs at both ends of the trail road that identify the road as Johns Creek construction only, so that we can keep other traffic off of it. We reinstalled speed limit signage and signage denoting the residential zone. When you come into the road at both ends you see a 10 mph speed limit, which is an idle speed for a dump truck and then when you get to the residential zone there are actually two signs that say slow 5 mph residential area. We have done that in reaction to some complaints that have come from Stonehurst residents.

Mr. Payne stated over the holiday I took the opportunity to see the route that the trucks were taking. I didn't realize the Stonehurst houses were so close to the roadway.

Mr. Oliver asked do you have an estimated completion date?

Mr. Arnold responded it is subject to our start date. Our start date is still contingent on getting rid of the dirt. I am still anticipating October will be the completion. There will need to be a turnover and a hand off to the District before the facility can be used, so I am thinking fall and winter is a good window to do that.

**SEVENTH ORDER OF BUSINESS**

**Discussion of Landscape Improvements**

Ms. Michaels stated the board requested an estimated cost to put in Bermuda on the back side of phase two.

Mr. Oliver stated I think the idea of this is we were wondering over time what it would cost to lay sod in these areas. I did ask Tracey to also give me costs for seeding and sprigging.

Ms. Michaels stated will get with Brian on that. He just did this sod.

Mr. Williams asked why are we replacing grass that has been put in already?

Ms. Michaels responded it was seeded with Bahia grass and it is hard to treat the Bahia grass for any kind of weeds and make it look decent. Bahia grass is a filler to keep the dirt in place.

Mr. Williams asked so why is that not part of the initial development?

Mr. Arnold responded typically right-of-way areas are areas that can't be used for anything else. We have a couple of those same tracts in phase one. Typically in the development phase before homes come in, your primary goal is stabilization against

erosion in to the street and the stormwater system. That is typically done with spraying green Bahia seed. It is hearty seed. It doesn't require a lot of water and it comes up and stabilizes the soil against erosion. Then you start building homes. Obviously during the construction of the homes, these tracts are up against the road and they can be subject to damage and cars pulling over them. As the community takes shape around these tracts and finished homes, these tracts that are stable and green with primarily Bahia and weeds, these tracts tend to not look as good as you would like them to look. Phase one did the exact same thing. In fact my recollection in phase one is the tracts weren't even irrigated in the beginning. Residents started taking over the decision making process of the board and it became more of a community with residents, so the decision was to irrigate and convert the grass to Bermuda and that is what you see now. The maintenance on Bermuda grass at the beginning would be more expensive and it is more expensive to sod it than spray it. Tracey has been talking with me outside of meetings and asking me my recommendations on these particular tracts and what I typically see in other communities is to allow a season or two to go by and then you will have thriving green Bahia grass in these tracts and they will look good. Putting Bermuda in these types of tracts along the roadway are just not typically done. I think the issue we have is because phase one was converted and looks so good that you are questioning something that you would typically not question.

Mr. Williams stated I appreciate that. I understand the process. Maybe the piece I am struggling with is why wouldn't the conversion to that be built into the original development process?

Mr. Arnold responded it is not typically done that way.

Mr. Williams stated I remember when the grass looked so terrible. I remember putting in the sprinkler systems and the grass. It looks great.

Mr. Arnold stated even when you are on a main thoroughfare through the community, landscape or natural tracts look good. If you said you had six neighbors around it that are screaming mad then they may have something that needs addressed.

Ms. Michaels stated we do have a couple that brought it to my attention and I said it was being discussed.

Mr. Arnold stated the other good news is all of the homes adjacent to these tracts with the exception of the westerly one, are now complete.

Mr. Williams asked are there more areas in the future that are close to South Hampton that we are going to be having this same discussion about?

Mr. Arnold responded no. These are the only tracts that have been transferred to the District that the District is considering upgrading the landscaping on that won't be developed in the future fully landscaped.

Mr. Williams asked so there are future tracts?

Mr. Arnold responded there is the amenity and the future entranceway. Specifically on this proposal, I believe phase one was converted via seeding. I don't remember phase one demoing and rolling out rolls of Bahia. I thought it was over time seeding.

Ms. Little stated I thought so to.

Mr. Arnold stated I was going to follow up and check on this \$39 per square foot price.

Mr. Williams asked is zoysia grass an option?

Mr. Arnold responded it is all in the same family from what I understand.

Ms. Drinkwater stated it isn't. Whether it is Bermuda, St. Augustine or some other grass I just think the community deserves an upgrade to be consistent with phase one. I think we should look at that for aesthetic purposes. Whether you are spending the money on the sod or the seed, you are going to still have costs involved with having to cut that Bahia grass more often just to keep the seed pods down.

Mr. Payne asked, "Gary, do you have any concerns on the dollar amount?"

Mr. Williams responded that is a piece of it. \$25,000 is a lot of money. It is not something that is coming out of existing bond money or the Developer's process. I was more concerned about the process and understanding it and maybe a little frustrated as why that wouldn't be built into initial development cost.

Ms. Drinkwater stated I will support Charlie, in that I have worked with some Developer's in other communities and what they put down is usually Bahia in those areas.

Mr. Arnold stated if it is the wishes of the District to upgrade the tracts I would be in full support. I feel compelled to at least do my part to get the number as low as it could possibly be. I think the ideal time would be when we are spending significant dollars to landscape the new amenity center.

Mr. Williams asked are we putting Bermuda at the amenity center?

Mr. Arnold responded it is specked for St. Augustine I think.

Mr. Williams asked is that something open for discussion?

Mr. Arnold responded yes.

Mr. Williams stated we have recently changed in phase one to allow zoysia grass and I am told zoysia is better.

Mr. Arnold stated let me double check the spec and I will get back to you. I will check the specifications out for the new amenity center and I will send it to the District Manager, who will be able to share it with you before the next meeting. I would be open to discuss what we have specked there.

Mr. Williams stated the St. Augustine grass that we have has not been fun. I don't know if that is the function of St. Augustine grass or the stuff that is underneath it.

Ms. Drinkwater stated it is a fact that the university continues to try to come up with a new species to ward off the chinch bugs and they just continue to eat right thru it.

Ms. Little stated my feeling is if it is not broken then why do we want to fix it. This is a lot of money and I agree with Gary that with today's economy we would like to be a little cautious because this is a big impact on our annual budget. I think we should have multiple bids.

**EIGHTH ORDER OF BUSINESS**

**Discussion of Evaluation Process  
for Property Manager**

Mr. Payne stated I did review the document and it looks good. The last word in the first sentence is programs and that kind of threw me because I would like to activities more than programs.

Ms. Little stated I have no problem with the word activities.

Ms. Williams asked when we have third party vendors come in is she overseeing the activity?



Mr. Oliver responded she does have oversight, in that she is the District's representative on the ground and if she is unhappy with the performance of the person conducting the lessons then something can be done.

Mr. Payne stated we can add oversight.

Ms. Drinkwater stated I think the document was very well done.

Mr. Oliver stated Julington Creek Plantation, which has District employees, recently came up with a process to evaluate their general manager. For that process they have each of the five supervisors complete a similar form. There is a comment section just in case you want to add good or bad to that and then those re consolidated. The Chairman in this case actually does the review with the employee.

Mr. Payne stated I think the employee should be able to give their comments and the supervisors give their comments.

Mr. Oliver stated on the last page we have an employee comment section.

Ms. Little asked in the first sentence should the word "operation" be plural or not?

Mr. Oliver responded I was thinking of it as an operation.

Ms. Little stated at the end, where it says daily operation recreation facilities, we could put activities and contracted activities. Are those like the swimming lessons and the lifeguards?

Ms. Michaels responded with swimming lessons it is more of an activity. Pool monitors are pretty much like a vendor for us, so I think they are two separate things.

Mr. Payne stated I would suggest that I work with the District Manager and the Facility Manager and finalize this with some tweaking of wording. At the bottom of page two we say to communicate with CDD residents, regardless of whether they use the facilities and programs to understand concerns, respond to problems and bring issues to the board of supervisors, as needed. If I were to rate that particular item I was asking myself to determine if Tracey was effective in that area. How are we going to evaluate that?

Mr. Williams responded I guess I have some thoughts about overall process. I think we should document what the process should be, so for example, I know we talked

that the Chairperson conducts the review. I think it should be done with the Chair and the District Manager.

Mr. Payne stated I think that makes sense.

Mr. Williams stated I think another part of the process is each supervisor would fill this out individually and give it to the Chair to consolidate and then it is the decision of the Chair to make the final decision. I think we also need to document timing. Are we going to do this once a year or do we want to do a mid year type of process?

Mr. Oliver responded at JCP we do it annually but obviously, as things come up you want to have regular reviews. Even if the Chair sat down with her on a monthly or quarterly basis informally then that would be good.

Mr. Payne stated we could it semiannually but if we don't then it is not a problem.

Mr. Williams stated so we can do it annually.

Mr. Payne stated but I still want to get the latitude that we could do it semiannually if we chose to.

Mr. Williams stated if we were to document the process then I think we say a review will be conducted at a minimum of once a year. I think it would be beneficial if we develop a survey that we send out to the residents. How do we match this to a position description? We have the position that was put together when we initially hired Tracey and I have the ad that was here but I think it would be good for all of us to take a look at this and make sure it is still accurate. I also think we should take a look at it as part of our annual process because she was hired before their was a phase two.

Mr. Oliver stated I will send that out to everyone.

Mr. Payne stated we will continue to revise this and then I send my edits to the District Manager and come back at the next meeting and try to finalize it and move forward.

#### **NINTH ORDER OF BUSINESS**

#### **Other Business**

Mr. Williams stated I am dissatisfied with the conditions of the signs that go back to phase two. Two of them remain a post in the ground. My initial inclination was to come here and suggest that we revoke phase two builders ability to have those signs but I thought maybe that was a little dramatic on my part.

Mr. Payne asked are you talking about the little white signs?

Mr. Williams responded yes.

Ms. Michaels stated I brought it Lennar's attention and I have fixed them a couple of times myself.

Mr. Williams stated I think the lawnmowers hit them because it is ironic that it is on Monday's when those are knocked down. Those got put in without CDD approval and we approved it after the fact. Those signs either need to be maintained or they need to be gone.

Ms. Drinkwater stated I will support that 100%.

Mr. Payne stated I think the point is well taken because I did mention to Tracey a couple times about the signs being down. I would encourage Tracey to talk to the builders and get some more durable signs.

Mr. Williams stated or a bolt and nut through it instead of just a screw.

Ms. Drinkwater stated and also give them a timeframe for them to get them repaired. Tell them if it is not repaired in x amount of time then we are going to revoke your ability to have them up there.

Mr. Williams stated that is an exceptional idea.

Mr. Arnold stated my recommendation is for staff to send an email that the District supervisors have some concern about the continued deterioration of the signs and if you don't keep them up then they have the right to revoke them. I will also send the division president for Lennar and the owner of Holder Johnson Homes an email with a similar message.

Mr. Williams stated I am good with that. The representative for the builder drives by those every time she drives in and out of the neighborhood, so there is no excuse for them not to pay attention to that.

Ms. Michaels stated she has moved.

Mr. Arnold stated they need to be maintained. I noticed the same thing today.

Ms. Drinkwater stated it doesn't give a good appearance of the community.

Mr. Williams stated, "Tracey, some of those little things are really important to me that you keep on top of."

Ms. Michaels stated in regards to the dog bag stations, Gary had sent out an email blast encouraging residents to please take it home with them. It lasted for four days and then they continued to put the bags back into the dispenser and if not then they put it at the base. I have not refilled them. We were getting ready to order another case. It costs \$250 for case. I held off until I hear how you would like to handle it.

Mr. Payne asked how many stations do we have?

Ms. Michaels responded seven or eight.

Mr. Payne stated I am very inclined to revoke the poles.

Mr. Williams stated I tend to agree but people just won't clean up after themselves, especially if it is common area and then that is going to fall to you.

Ms. Michaels stated right but that is better than it fermenting in a bag.

Mr. Payne asked, "Jim, what are other communities doing?"

Mr. Oliver responded most of my communities don't have the doggie stations.

Mr. Arnold stated I hate going through an expense and it not pane out. What if we just re-stationed them in places around the amenity center and places around the recreation park that have trash cans right there.

Ms. Michaels stated they are now throwing them in the trashcan right next to the pool chairs and that is awful.

Ms. Little stated this past week on my lawn I have had two mounds of dog waste. It is just appalling to me that they would not respect the bags or people's property. It is not a law that people are supposed to be picking up the dog waste?

Mr. Oliver responded it may be an HOA policy.

Mr. Walters stated as a general notion, people can't throw trash in your yard, so I would think it would also be improper for them to leave their pets waste, as well. I have a feeling that it might be a small civil criminal issue.

Mr. Williams asked do we have space to store those?

Ms. Michael responded I can put them in the storage unit.

Mr. Payne asked do we want to try one more time with some communication?

Mr. Williams responded I appreciate your optimism but I am not optimistic.

Mr. Payne asked so revoke the dispensers and keep them?

Mr. Williams responded I think we have no choice. We are going to get a number of complaints wondering where they went but we are going to have to tell them.

Mr. Payne stated we have run similar experiments with this same issue at a couple Districts I work at and the results have been similar. It becomes unmanageable.

Mr. Walters stated I would contact the sheriff to see if there is some type of ordinance, where a citation could be written on dogs putting waste on your yards. The District is not going to get into private disputes over residents.

Mr. Arnold stated my recommendation would be to remove them and see what kind of reaction you get from the residents. I may have another property that may have use for them, so why don't we let it run its course.

Mr. Payne stated let's take down the poles and go from there.

#### **TENTH ORDER OF BUSINESS**

#### **Staff Reports**

##### **A. Attorney**

There being none, the next item followed.

##### **B. Engineer**

Mr. Welch stated the first requisition is number 223. This is a repayment to the general fund for some irrigation repairs in the amount of \$861.57. I believe there was a check from the phase II Developer that was deposited into the 2003 instead of the general fund, so that is why this one is in here. Requisition number 224 is out of the 2003 construction fund. It is payable to the Brandy Creek CDD for ADA. This is the \$2,000 for the mount of the chair lift. Requisition number 225 is payable to Hopping Green & Sams for \$80 for some phase one construction related efforts. They total \$2,941.57.

On MOTION by Ms. Little seconded by Ms. Drinkwater with all in favor Requisition No. 223 was ratified & Requisition Nos. 224 & 225 were approved.
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##### **C. Manager**

Mr. Oliver stated we likely won't meet again until June 13<sup>th</sup>. At that June 13<sup>th</sup> meeting, we will bring the proposed fiscal year 2013 budget to the meeting. That is

when you will set the public hearing for adoption of the budget, which will be held August 15<sup>th</sup>.

Mr. Williams stated I will not be here that week of June 13<sup>th</sup>.

**D. Facilities Manager – Amenity Center and Operations Update**

Ms. Michaels stated I want to compliment Charles Aquatics for repairing our fountain. They did a fantastic job. I am very happy with them.

Mr. Williams asked who is responsible for the fountain between us and the professional buildings?

Ms. Michaels responded that is not ours. The professional buildings are responsible for it.

Mr. Williams asked do you have communications with them?

Ms. Michaels responded I do not

Mr. Welch stated I may know someone.

Mr. Williams stated I just know the fountain is off more than it is on.

Mr. Payne asked when you talk about the repairs to the cable crossover bar in the fitness room, did you do that?

Ms. Michaels responded I was able to do that myself but I had to get the cable made. I repaired it and installed it myself. I have someone that comes in and they do a plan maintenance on the ellipticals and the treadmills. They take them apart and the clean out the dust.

Mr. Williams asked are all the machines running correctly? I was told one of the treadmills wasn't working.

Ms. Michaels responded it wasn't. The plastic for the magnet came off for the safety, so I just had to glue it.

Mr. Williams stated I was also told we are missing a remote in there.

Ms. Michaels stated we are. I will go get another one. It vanished.

Mr. Payne stated I was at the pool and it was brought to my attention that someone's bike was stolen and the cameras didn't go far enough to see it. Is that something we want to address?

Ms. Michaels responded we are getting one more camera. We have room for one more camera to put at the end of the kids pool.

Mr. Williams asked are we putting security cameras at the second amenity center?

Ms. Michaels responded yes.

Mr. Williams asked do we need to plan for that after construction?

Mr. Arnold responded I am going to work with Tracey on that. We could certainly pre-wire for it.

Mr. Williams stated I notice we have some moles that have moved in along Johns Creek Parkway.

Ms. Michaels stated Austin Outdoor is working on them. It is armadillos looking for mole crickets.

Mr. Williams asked are they not moles?

Ms. Michaels responded they may be.

Ms. Drinkwater stated those are moles that go along the walkway.

Ms. Michaels stated we are trying to get rid of their food source.

**ELEVENTH ORDER OF BUSINESS**

**Supervisor's Requests and Audience Comments**

Ms. Suzanne stated I would like to get an update on the amenity center in phase two. I feel there is not always good communication on updates.

Mr. Arnold stated Tracey, who works for the District is in the loop, so she would be a good resource in between these meetings. The facility has been designed. It is in St. Johns County for permitting. The contractor has been selected. We are going under contract with the contractor, who happens to be the same contractor, who built the phase one facility. We have a relatively large pile of dirt on the site and it is being exported out of the neighborhood for the last month or month and a half. I anticipate it will take another 30 or 45 days. Construction should start shortly after that, which is in my mind June 1<sup>st</sup> with a fall completion in the October timeframe. The hopes are that the ownership is transferred to the District, so the residents can start using it prior to the spring season.

Ms. Suzanne stated the structure in the kids pool is kind of gross.

Ms. Michaels stated it has a calcium deposit. It is something we were going to talk about in the next couple of meetings about painting the splash feature. It has faded and it has the white calcium on it from the hard water.

Mr. Williams asked are you saying that is something we need to wait until after summer to fix?

Ms. Michaels responded yes. The nets were replaced last summer, so they are brand new. It is just the actual metal that needs to be painted. They are there three days a week and they take the nets off probably once a month and they get underneath and get all the dirt. We have the health department out twice a year and they just came and we passed with flying colors. We would have to drain the pool to repaint it. It would have to be sanded and cleaned and prepped, so it would be at least a week long process.

Mr. Oliver stated we will still look at options to do it sooner.

Mr. Joe Taylor stated at the boards pleasure I will put in the newsletter why the doggie bags are gone.

Mr. Payne stated I think that is a fair suggestion, so let's go ahead and do that.

**TWELFTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet & Income Statement**

Mr. Oliver stated included in your agenda package are the balance sheet and income statement.

**B. Approval of Check Register**

Mr. Oliver stated included in your agenda package is a check register.

Mr. Williams asked was the bill from Tomisello for repairs in the phase two playground area, was that not a warranty issue?

Ms. Michaels responded no. From what I understand the ballast had burnt out. There is usually only a one year manufacturers warranty and they have been out there for two years.

Mr. Williams asked what about the pole that was knocked down on Johns Creek Parkway?

Ms. Michaels responded I was told two weeks ago that it should be fixed in two or three weeks.



Mr. Williams stated it has been six months.

Ms. Michaels stated I know. I finally got in touch with Scott Sankey from FPL and he said he is going to fix it within the next week.

Mr. Williams asked why does it take so long?

Mr. Oliver responded FPL has been slow to respond in other communities.

On MOTION by Mr. Williams seconded by Ms. Little with all in favor the Check Register was approved.

**C. Treasury Report**

Mr. Oliver stated included in your agenda package is the treasury report showing bond balances.

**D. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule. The District is 96% collected.

**THIRTEENTH ORDER OF BUSINESS**

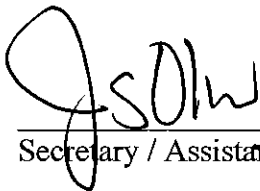
**Next Meeting – June 13, 2012 at  
Watson St. Johns Realty**

Mr. Oliver stated the next scheduled meeting is June 13, 2012 at this location.

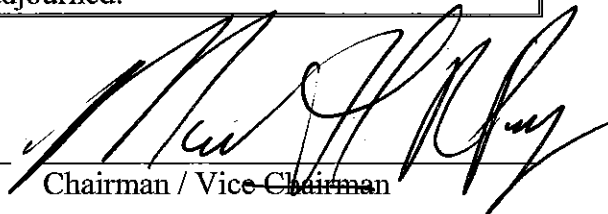
**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Drinkwater seconded by Ms. Little with all in favor the Meeting was adjourned.



Secretary / Assistant Secretary



Chairman / Vice Chairman